



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

JAGDAM COLLEGE

- Name of the Head of the institution **KRISHAN KUMAR BAITHA**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **06152232407**
- Mobile no **9801473128**
- Registered e-mail **principal@jagdamscollege.com**
- Alternate e-mail **krishanbaitha@gmail.com**
- Address **Station Road, Near Prabhunath Nagar**
- City/Town **Chapra**
- State/UT **Bihar**
- Pin Code **841301**

2. Institutional status

- Affiliated /Constituent **Constituent**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Jai Prakash University Chapra**
- Name of the IQAC Coordinator **Dr. Anmol Thakur**
- Phone No. **06152232407**
- Alternate phone No.
- Mobile **7903438932**
- IQAC e-mail address **principal@jagdamcollege.com**
- Alternate Email address **jagdamcollegeprincipal@jagdamcollege.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://jagdamcollege.com/Data/Files/AQAR%20Report%202020-21.pdf>

4. Whether Academic Calendar prepared during the year?

No

- if yes, whether it is uploaded in the Institutional website Web link:

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.21	2014	24/09/2014	23/09/2019

6. Date of Establishment of IQAC

03/07/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	00

8. Whether composition of IQAC as per latest NAAC guidelines

No

- Upload latest notification of formation of IQAC **No File Uploaded**

9.No. of IQAC meetings held during the year **1**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organizing Online Classes during the Corona Pandemic

Encouraging teachers to start MOOC's

NCC/NSS units were advised/requested to cooperate with migrants during lockdown

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Promoting online lectures/classes	Brief syllabus of almost all subjects were covered and online study materials were made available on the university website as well as college website
Helping the Needy	All the NSS/NCC units were advised to cooperate with the huge number of migrants passing by due to the ongoing lockdown.
Enhancing Infrastructures	Renovation of the library/laboratories
Strengthening community outreach programs	Educational/ Informative videos for school children's in nearby areas so as to back them up (dropouts) in the mainstream. A Covid Help desk for mental health counselling for nearby village people.

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Designation	Principal
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• State/UT	Bihar
• Pin Code	841301
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• Affiliated /Constituent	Constituent
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• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Jai Prakash University Chapra
• Name of the IQAC Coordinator	Dr. Anmol Thakur

• Phone No.	06152232407				
• Alternate phone No.					
• Mobile	7903438932				
• IQAC e-mail address	principal@jagdamcollege.com				
• Alternate Email address	jagdamcollegeprincipal@jagdamcollege.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://jagdamcollege.com/Data/Files/AQAR%20Report%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.21	2014	24/09/2014	23/09/2019
6.Date of Establishment of IQAC			03/07/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	00	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
9.No. of IQAC meetings held during the year			1		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Organizing Online Classes during the Corona Pandemic	
Encouraging teachers to start MOOC's	
NCC/NSS units were advised/requested to cooperate with migrants during lockdown	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

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Strengthening community outreach programs	Educational/ Informative videos for school children's in nearby areas so as to back them up (dropouts) in the mainstream. A Covid Help desk for mental health counselling for nearby village people.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	27/04/2022
15. Multidisciplinary / interdisciplinary	
So far the institution doesn't provides degrees in multidisciplinary fields. Although the students from the same faculties (science, arts, humanities) are encouraged to participate in inter department colloquium.	

<p>16.Academic bank of credits (ABC):</p>
<p>The institute has changed the syllabus curriculum of PG and has applied the Choice Based Credit System (CBCS) from the session 2018-2020. Initiatives are on the way to adopt the CBCS curriculum in undergraduate courses as well.</p> <p>The institute has not yet registered under ABC.</p>
<p>17.Skill development:</p>
<p>All the students are motivated to learn soft skills (although the schools/colleges/ are closed due to lockdown), like making bamboo hats/ biodegradable fancy plates from sugarcane pulp and many more. The institution doesn't provide any degree or program to enhance soft skills on its own. Still, on normal days (without Corona), local manufacturers and suppliers/ local technicians were invited to let the students know their technical skills, like web development/ app making and so on.</p>
<p>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</p>
<p>All teachings are either made in English or Hindi. Not only teaching but all the institutional notices are also made available to the stakeholders in both Hindi and English. Besides this, the institution also celebrates language days to promote the specific language. Apart from the institute, the department also celebrates Hindi Diwas/ Urdu Mushaira.</p>
<p>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</p>
<p>The institute provides undergraduate and postgraduate teaching in three streams (science, arts, and humanities). All the teaching is emphasized with an outcome that the student's career takes good shape.. Besides the conventional degree syllabuses, the students are aware of recent advancements in the current subject area. This year is a hard time for the students, teachers, and the whole of humanity as the Corona pandemic struck awfully and the students were taught online and made aware of the local cleanliness and promoted to help the people in need and remains indoors as far as possible.</p>
<p>20.Distance education/online education:</p>

The institute has a study center for NALANDA DISTANCE EDUCATION, established in 2010.

Extended Profile

1.Programme

1.1	24
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	4159
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	560
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	840
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	27
Number of full time teachers during the year	

File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	64
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	12
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1.65
4.3 Total number of computers on campus for academic purposes	22
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Our college is affiliated to Jai Prakash University, Chapra , so we follow the curriculum designed by it. At the beginning of academic session the college prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. We undertake following measures for effective delivery of the university curriculum at college level</p> <ul style="list-style-type: none"> • There is a faculty wise timetable committee which prepares the timetable as per workload for the academic session. • A comprehensive teaching plan is prepared by every department and teacher which includes the delivery of lectures, tutorials and practical. 	

- The Principal addresses the newly admitted students in "Induction Program". This program orients the students about: facilities and welfare schemes available, code of conduct and discipline, add-on courses and extra-curricular activities.
- The faculty members take few lectures on the introduction of the curriculum
- Periodical meetings of Head of the Departments are held with the Principal to take review and discuss the curriculum delivery.
- Intra-departmental meetings for the review of the teaching, planning of unit tests, seminars etc. are also conducted.
- ICT is used for effective teaching by the teachers of various departments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is affiliated to Jai Prakash University, Chapra , so we follow the curriculum designed by it. The sole responsibility of designing the academic calendar for the examination and evaluation lies within the right of the university.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

D. Any 1 of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
6	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution ensures effective curriculum delivery through a well planned and documented process. The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the parent University (Jai Prakash University). The college ensures effective curriculum delivery through systematic and strategic transparent mechanism

Academic calendar: • The college follows the Academic calendar issued by the University and executes it rigorously.

- The Heads of Departments conducts the meetings to distribute workload, allot subjects, plan the activities of the department and to review the completed syllabus.

- The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments.

- The Time Table is prepared by respective departments.

- The Time Tables are displayed on the Notice Board and also uploaded on the college website.

- The syllabus approved by the University is also provided to the students.

Teaching Plan and Teaching Diary:

- Teaching plan is prepared by every faculty member at the beginning of academic year.

- The faculty engages extra periods and practical as and when necessary and maintains their records.

Laboratories:

- There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1446

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

990

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counseling sessions are held, and additional teaching is taken up if required. Tutoring by peers, senior students, and mentors is offered. Corrected assignments and answer scripts are shared with each student and discussed to enable students to recognize their problem areas and improve. Faculty makes it a point to be patient and accessible to students personally via phone, mail, and social apps.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4156	27

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through ppt/animations to make learning interesting besides oral presenting methods. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quizzes, news analysis, discussion, and questions and answers on current affairs. Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, and values to shape their behavior correctly. The department conducts innovative programs that stimulate students' creative ability and provide them with a platform to nurture their problem-solving skills and ensure participative learning. The department Implements student-centric methods of enhancing the lifelong learning skills of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use power point presentations, projectors (although available with only two departments), smart classes equipped with

LCD projectors/ white curtains for ppt presentations.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

23

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

301

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in frequency and variety. To ensure transparency in internal assessment, the internal assessment system is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry-level, admissions are given purely on merit basis and the lists of merit students are displayed on the Notice board. Students admitted for the concerned course are assessed continuously through various evaluation processes at the college and University levels. Continuous evaluation is made through Group Discussion, Quizzes, Assignments Submission, Field Visit / Field Work (specific to fewer courses) and Seminars Presentation. Quizzes are conducted regularly as per the schedule given in the academic calendar. The weightage for the tests varies as per the concerned faculty. Personal guidance is given to the poor performing students after their assessment.

Students appearing for the Second /third year are asked to deliver seminars of the concerned subject. Topics are given by their teachers to the students to prepare for powerpoint presentation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Student's communicate directly with their concerned teachers and headsof the department in case there is an issues with the internal examinations errand. The issues is solved with the utmost care urgency.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program and course outcomes for all programs are generally available on the IQAC website of the college and also on the syllabus of the courses approved by the statutory bodies of the university.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In general, there is not any hard and fast rule for the evaluation of the programme outcome and course outcomes by the institutions

as it is within the right of the university and the institutions just adheres to the rules and regulations notified by the university time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

840

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://jagdhamcollege.com/Data/Files/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human resource, taking

initiative for creation & dissemination.

The details are as under:

1. **Promoting Innovation:** The College has created an Institutional Innovation Cell internally (IIC) for promoting innovation & entrepreneurship activities. Students are encouraged to present their innovative working project models & participate in technical fests around the country's technical institutes.

2. **Incubating the Excellences:** The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources.

3. **Collaborations -** The students & teachers of the colleges are encouraged to collaborate with academic mentors/teachers around the country, specifically within the reach of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students were encouraged to provide necessary items/helps to

the migrating labourers routing through the local area due to the pandemic. Mask distribution, sanitizer distribution, free meal distribution were some of the activities that were carried during this period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Spread over an area of over 2 acres, other than the playground the institutes provide an adequate amount of infrastructure for teaching, learning, and other curricular activities. All departments that include practical subjects are equipped with proper laboratories. Smart classes are available for ppt presentations and animated videos presentation. State of art language and computer lab is available for computational teaching in various science courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute hosts a proper outdoor space (bounded field) for the sports like football, cricket, and hockey, where different college-level sports tournaments are organized regularly.

The institute also has an auditorium for organizing cultural programs on different occasions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

164476

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

No, The library is not automated at the moment in our institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, The institute has a working Wifi facility provided by the Government of Bihar of around 15mbps. Other than this, the institute have a separate internet connection (private of 120mbps) for its administrative purposes. Also the institute is a vigil for its computer-related facility in its premises.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

164476

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute nominates a Sports and Cultural committee and its chairman for three years. The chairman of the cultural committee is responsible for selecting appropriate students and training them to participate in Inter/Intra college/university level sports/cultural events organised by the university. Annual sports week is celebrated every year, exception to this year due to the pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as members of the committees. They actively participate in committee meetings. The following is the list of Committees having student representation and engagement.

1. Class committee
2. Department Association Committee
3. Sports Committee
4. Cultural Committee
5. Internal Quality Assurance Cell
6. Anti-Ragging/Sexual Harrasment/ Committee
7. Grievance Redressal Committee for administrative issues

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

For the time being, there is not any Alumni Association registered within the institutes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its aim and objective to serve better for students. The governance of the college matches aim and the objective of the college. Our aim and the objective are as follows:

AIM?

- To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole. ?
- To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment. ?
- To mould the student as a golden citizen. ?
- To create a learner-friendly environment to make learning a joyful and fruitful experience. ?
- To foster scientific skills and academic excellence in nearby rural area.

OBJECTIVES

- Empowerment of common rural students through quality education to meet the global challenges at the lowest cost.
- Empowering of youth.
- Bridging the socio-economic differences through quality knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Jagdam College, Chapra promotes and practices decentralization in all academic and administrative activities, It has various academic and administrative committees to monitor, plan and execute the smooth functioning of the institute.

Administrative Decentralization:

The College Development Committee comprising representatives of management, principal, students' representatives, HOD representative, faculty, and staff members, is formed to deal with the development plan of the college regarding academic, administrative and infrastructural growth and to enable the college for the addition of curricular, co-curricular and extracurricular activities. The Principal directs the departmental heads to prepare the annual departmental budget for consumables. The HOD conducts a meeting with all the faculty members of the department and asks them to submit requirements along with relevant quotations although purchase is done through GeM, depending upon the need. Further, HOD prepares and submits a consolidated report to the Principal for approval. The Principal consolidates the requirements of all the departments and forwards them to the university for approval.

Academic Decentralization:

The college is a constituent unit of Jai Prakash University, and it follows all the academic guidelines notified by the university from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute's quality policy is well conveyed from its aims and objective statements.

Strategic plan and action plan are designed in such a manner that this quality policy is driven and deployed during every process. Each process is regularly and properly reviewed by a monitoring mechanism. Focus is on the empowerment of the faculty, staff and students with technical knowledge and skills:

? Applying the innovative teaching learning methods such as Cooperative learning, Group discussions, Seminars and Lab Demonstrations.

? Organizing orientation programs, courses related to the curriculum.

? Use of teaching aids such as Models, Multimedia Presentations, NPTEL video lectures etc.

Strategy to strengthen collaborative research and consulting environment.

? Establishing research labs in departments imparting PG programmes.

? Encouraging the faculty for research publications.

? Motivating the students for research by organizing technical competitions and also presenting papers in conferences.

? Appreciating the research of students/ faculty.

Strategy to inculcate social and ethical values:

? Active participation of NSS/NCC cell and organizing various social programs/ activities through this cell.

? Establishing community and ethical value-based cells and organizing awareness programs on various ethical issues through these cells.

? Associating with Local Self Governmental Agencies and assisting them with technical support for the well-being of local peoples.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being an constituent college, the Institution has to follow the rules and regulations decided by the University to which it is affiliated. At the same time being a grant-in-aid HEI, the institution is bound to follow the rules of the State Government.

There is a permanent Principal in the Institution. Being the head of the Institution, the Principal is responsible for all the academic and administrative activities of the Institution. The institute has permanent as well as contractual faculty members.

A number of committees are formed for academic, administrative, co-curricular, sports and extension activities. In all these committees, there is a chairperson and members. Some other important administrative committees are Admission Committee, Time Table Committee, Examination Committee etc.

The Principal looks after all the financial transactions of all these committees. The chairpersons of all the committees are free to work their own way but as for the budget allocation, they have to seek the permission of the principal. The Institution has to follow the rules and regulations regarding appointment and service

set by the University, the State Government and the UGC. The recruitment and promotion of academic and administrative staff are done as per the norms decided by the University, State Government and the UGC. No permanent academic or administrative staff is recruited since a long time due to the government policy.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teachers and staffs are the backbone of the institution. Although there is never a need felt for any teachers union the teachers have their local-level college union. All the teachers are encouraged to continue their regular orientation/refresher courses on time. The duty leave for the same is accorded as per university regulations. Teachers are encouraged to organize seminars/workshops in their respective departments and even at multidisciplinary levels. Teachers are rewarded by IQAC for their specific achievements.

Non-teaching staffs are nurtured with care. Basic computer skills are imparted to them through teachers of physics and chemistry. Also they are assisted in English language about writing the files.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

This comes under the university domain, and the college just forwards the application submitted by the teachers/non-teaching staffs to the university. The principal forwards the promotion application of every teacher and gives their recommendation if

necessary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution generally conducts it's internal audit through the college's bursar and maintains a separate stock register for every purpose. External audit is generally done by the university and proper notification in this regard is published by the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource.

The process involves various committees of the institute and the Department Heads and Accounts office. Institute has designed some specific rules for fund usage and resource utilization.

Mobilization of Funds, the student Tuition fee is the major source of income for the institute.

Various government and non-government agencies sometimes sponsor events like seminars/ workshops/ games and sports events/cultural event.

? Sponsorships are sought from individuals and corporate for cultural events and fests.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has significantly contributed for institutionalizing the quality assurance strategies and processes by implementing quality scheme and practices.

? Promotion of Research and Development:

The IQAC frequently used to convey the faculty members to take up research projects from various agencies i.e. UGC, DST, ICSSR, BRNS etc., which increased sophisticated instrumentation facilities, books, journals and good publications. During last five year a major project has been recieved by Dr. Raman Kumar Singh, Assistant Professor, Department of Chemistry.

The institute is connected to Wifi throughout its entire area. The wifi service is provided through Government of Bihar. The institute also has a private broadband connection for its administrative usage.

IQAC maintains all the smart classes of the institute and checks the consumables of the practicals in science departments. It keeps on motivating the students and teachers to participate in seminar and workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution generally takes the feedback from the students regarding the teaching pattern of the respective teachers. In this periods maximum of the classes were being conducted online either through you tube/ zoom.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Although, the admission process doesn't come directly under the jurisdiction of the institute, the institute maintains some of the ethics for the gender equity, some of them are as follows:-\

1. Equal participation of females in every committee
2. Separate special camp for female.
3. Quick resolution of any query related to women.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Solid Waste Management (generally papers) - send for recycling through local vendors</p> <p>Liquid Waste Management (Chemicals Waste):- Properly disposed in an underground chamber,</p> <p>E-Waste Management - Generally sold to the local vendors for recycling</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded
<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</p>	E. None of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.5 - Green campus initiatives include</p>	

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	<p>B. Any 3 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="86 568 539 631">File Description</th> <th data-bbox="539 568 1436 631">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 631 539 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 631 1436 734" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 734 539 878">Various policy documents / decisions circulated for implementation</td> <td data-bbox="539 734 1436 878" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 878 539 940">Any other relevant documents</td> <td data-bbox="539 878 1436 940" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	No File Uploaded	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	No File Uploaded			
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Geo tagged photos / videos of the facilities	No File Uploaded										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	No File Uploaded										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>D. Any 1 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="86 1321 539 1384">File Description</th> <th data-bbox="539 1321 1436 1384">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1384 539 1518">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 1384 1436 1518" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1518 539 1621">Certification by the auditing agency</td> <td data-bbox="539 1518 1436 1621" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1621 539 1724">Certificates of the awards received</td> <td data-bbox="539 1621 1436 1724" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1724 539 1792">Any other relevant information</td> <td data-bbox="539 1724 1436 1792" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</p>	<p>C. Any 2 of the above</p>										

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, and set communal harmony. Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development.

The institute celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differentlyabled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution takes pride in launching the Plantation Programme (Har Parisar Hara Parisar) wherein the focus does not stop with the sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" as well as "Unity in Biodiversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. The College celebrates the Independence Day & Republic Day vigorously.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness

E. None of the above

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Although there was a governmental ban on gathering during the pandemic, the institute celebrates the Independence Day/ Republic Day where the principal and the staffs have hoisted the flag with proper Corona protection.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Transparency in teaching and administrative processes.

2. Greener Campus/ Energy efficient campus

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration - an area distinctive to the Vision of the College. The Vision of the College is to educate, enable and empower young minds. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community, in the quest for a better life for society and the world that we inhabit. The College is 100% barrier free and has 'Under One Roof' Enabling Unit and Equal Opportunity Cell.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institute has following plan of action for next academic year:-

1. Marginalizing the academic gap after the lockdown opening of the students (from online education to offline education)
2. Maintaining cleanliness in the campus a must (promoting mask culture, thrust on social hygiene).
3. Budget allocation for sanitizer for students entering the campus for classes.
4. Greener initiatives (plantation drives)

